

AGENDA

Health & Social Care Overview and Scrutiny Committee

Date: Friday 14 February 2014

Time: **10.00 am**

Place: Council Chamber - Brockington

Notes: Please note the **time**, **date** and **venue** of the meeting.

For any further information please contact:

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If you would like help to understand this document, or would like it in another format or language, please call David Penrose, Governance Services on 01432 383690 or e-mail dpenrose@herefordshire.gov.uk in advance of the meeting.

Agenda for the Meeting of the Health & Social Care Overview and Scrutiny Committee

Membership

Chairman Councillor JG Jarvis Vice-Chairman Councillor WLS Bowen

Councillor PA Andrews
Councillor PL Bettington
Councillor MJK Cooper
Councillor KS Guthrie
Councillor Brig P Jones CBE
Councillor JLV Kenyon
Councillor MD Lloyd-Hayes

Councillor MD Lloyd-Hay Councillor NP Nenadich Councillor CA North Councillor SJ Robertson

Councillor J Stone

Councillor GA Vaughan-Powell

AGENDA

Pages

1. APOLOGIES FOR ABSENCE

To receive apologies for absence.

2. NAMED SUBSTITUTES (IF ANY)

To receive details of any Members nominated to attend the meeting in place of a Member of the Committee.

3. DECLARATIONS OF INTEREST

To receive any declarations of interest by Members in respect of items on the Agenda.

4. MINUTES

9 - 12

To approve and sign the Minutes of the meeting held on 6 December 2013.

5. SUGGESTIONS FROM MEMBERS OF THE PUBLIC ON ISSUES FOR FUTURE SCRUTINY

To consider suggestions from members of the public on issues the Committee could scrutinise in the future.

(There will be no discussion of the issue at the time when the matter is raised. Consideration will be given to whether it should form part of the Committee's work programme when compared with other competing priorities.)

6. QUESTIONS FROM THE PUBLIC

To note questions received from the public and the items to which they relate.

(Questions are welcomed for consideration at a Scrutiny Committee meeting so long as the question is directly related to an item listed on the agenda. If you have a question you would like to ask then please submit it **no later than two working days before the meeting** to the Committee Officer. This will help to ensure that an answer can be provided at the meeting).

7. NEW HEALTH BODIES - 12 MONTHS ON

13 - 26

To hold a public accountability session to discuss the performance of organisations within the health sector in Herefordshire:

- Health and Wellbeing Board
- Healthwatch
- Public Health

8. WORK PROGRAMME

27 - 36

To consider the Committee's Work Programme.

PUBLIC INFORMATION

Public Involvement at Scrutiny Committee Meetings

You can contact Councillors and Officers at any time about Scrutiny Committee matters and issues which you would like the Scrutiny Committee to investigate.

There are also two other ways in which you can directly contribute at Herefordshire Council's Scrutiny Committee meetings.

1. Identifying Areas for Scrutiny

At the meeting the Chairman will ask the members of the public present if they have any issues which they would like the Scrutiny Committee to investigate, however, there will be no discussion of the issue at the time when the matter is raised. Councillors will research the issue and consider whether it should form part of the Committee's work programme when compared with other competing priorities.

2. Questions from Members of the Public for Consideration at Scrutiny Committee Meetings and Participation at Meetings

You can submit a question for consideration at a Scrutiny Committee meeting so long as the question you are asking is directly related to an item listed on the agenda. If you have a question you would like to ask then please submit it **no later than two working days before the meeting** to the Committee Officer. This will help to ensure that an answer can be provided at the meeting. Contact details for the Committee Officer can be found on the front page of this agenda.

Generally, members of the public will also be able to contribute to the discussion at the meeting. This will be at the Chairman's discretion.

(Please note that the Scrutiny Committee is not able to discuss questions relating to personal or confidential issues.)

The Public's Rights to Information and Attendance at Meetings

YOU HAVE A RIGHT TO: -

- Attend all Council, Cabinet, Committee and Sub-Committee meetings unless the business to be transacted would disclose 'confidential' or 'exempt' information.
- Inspect agenda and public reports at least five clear days before the date of the meeting.
- Inspect minutes of the Council and all Committees and Sub-Committees and written statements of decisions taken by the Cabinet or individual Cabinet Members for up to six years following a meeting.
- Inspect background papers used in the preparation of public reports for a period of up to four years from the date of the meeting. (A list of the background papers to a report is given at the end of each report). A background paper is a document on which the officer has relied in writing the report and which otherwise is not available to the public.
- Access to a public Register stating the names, addresses and wards of all Councillors with details of the membership of Cabinet and of all Committees and Sub-Committees.
- Have a reasonable number of copies of agenda and reports (relating to items to be considered in public) made available to the public attending meetings of the Council, Cabinet, Committees and Sub-Committees.
- Have access to a list specifying those powers on which the Council have delegated decision making to their officers identifying the officers concerned by title.
- Copy any of the documents mentioned above to which you have a right of access, subject to a reasonable charge (20p per sheet subject to a maximum of £5.00 per agenda plus a nominal fee of £1.50 for postage).
- Access to this summary of your rights as members of the public to attend meetings of the Council, Cabinet, Committees and Sub-Committees and to inspect and copy documents.

Public Transport Links

- Public transport access can be gained to Brockington via the service that runs approximately every half hour from the 'Hopper' bus station at the Tesco store in Bewell Street (next to the roundabout junction of Blueschool Street / Victoria Street / Edgar Street).
- The nearest bus stop to Brockington is located in Old Eign Hill near to its junction with Hafod Road. The return journey can be made from the same bus stop.

HEREFORDSHIRE COUNCIL

BROCKINGTON, 35 HAFOD ROAD, HEREFORD.

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Please do not allow any items of clothing, etc. to obstruct any of the exits.

Do not delay your vacation of the building by stopping or returning to collect coats or other personal belongings.

HEREFORDSHIRE COUNCIL

MINUTES of the meeting of Health & Social Care Overview and Scrutiny Committee held at Council Chamber - Brockington on Friday 6 December 2013 at 10.00 am

Present: Councillor JG Jarvis (Chairman)

Councillor SJ Robertson (Vice Chairman)

Councillors: PA Andrews, PL Bettington, WLS Bowen, MJK Cooper, KS Guthrie,

JLV Kenyon, MD Lloyd-Hayes, J Stone and PJ Watts

In attendance: Councillors GJ Powell (Cabinet Member, Health and Wellbeing) and Mr P

Deneen (Chairman, Healthwatch)

Officers: G Dean (Scrutiny Officer), Dr A Mahmood (Consultant in Public Health), L

Round (Corporate Transformation Project Manager) Jill Sinclair (Interim Chief

Finance Officer, HCCG) and DJ Penrose (Governance Services)

85. APOLOGIES FOR ABSENCE

Apologies were received from Councillor GA Vaughan-Powell.

86. NAMED SUBSTITUTES (IF ANY)

None.

87. DECLARATIONS OF INTEREST

There were no declarations of interest.

88. MINUTES

The Minutes of the Meeting held on were signed and approved as a correct record.

89. SUGGESTIONS FROM MEMBERS OF THE PUBLIC ON ISSUES FOR FUTURE SCRUTINY

There were no suggestions.

90. QUESTIONS FROM THE PUBLIC

There were no questions.

91. ADULT SOCIAL CARE TRANSFORMATION PLAN

The Committee received a presentation on the Adult Social Care Transformation Plan. During the presentation, the Corporate Transformation Project Manager highlighted the following areas:

- The main areas for focus for 2014 to 2017 which were reducing demand, targeted support, management of the provider market and increased integration.
- Planned cost reductions in Adult Wellbeing.

- That the Better Care Fund would help the Council create integrated pathways and would support the pace of change that is needed.
- That there was a cap of £73k had been brought in by Central Government in order to protect the savings of care users and that once this had been met, the Council would have to fund the support needs of any service user. The Corporate Transformation Project Manager went on to say that consideration was being given to an on-line retail model of care that would allow service users, families and carers to have interactive and timely procurement of care packages for their relatives.

In reply to a question from a Member, she said that there was a potential to introduce the use of pre-payment cards for service users to use to spend their direct payment. Currently there were 509 service users in receipt of a direct payment. Use of the cards would provide a better way to monitor the spend of direct payments to ensure that money was being spent appropriately. The Cabinet Member (Health and Wellbeing) added that meetings had taken place with service users over the previous few weeks, and direct payments were an issue that had been regularly raised. Direct payments were not mandatory for service users, and the pre-payment cards were intended as an additional option to provide help for service users.

The Corporate Transformation Project Manager went on to highlight:

- The proposed governance structure for Adult Social Care for 2014/15, which included the Adult Wellbeing Transformation Programme Board, into which the four main focus areas would report.
- The risks and interdependencies for the Programme in the coming year. These included issues concerning the Care and Support Bill, guidance around which was still awaited from the Department.

The Chairman thanked her for her presentation, and asked that an updated report be provided to the Meeting in April.

RESOLVED: That the report be noted.

92. PUBLIC HEALTH CORE OFFER

The Committee noted a report on the Public Health Core Offer.

RESOLVED: That the report be noted

93. TASK & FINISH REVIEW REPORT - ADULT SOCIAL CARE NEXT STAGE INTEGRATION PROJECT

The Committee received a report on the Executive's response and action plan in respect of the report of the Task and Finish Group on Adult Social Care - Next Stage Integration (Phase 1). During the ensuing discussion, the following issues were raised:

- That it could be beneficial for the Committee to look at the way that the Council and the Executive undertook consultation exercises.
- In reply to a question from a Member, it was noted that the overhaul of the Integrated Community Equipment Store was underway. The joined up working of which this was a part would be of benefit to all parties involved.
- That a GP triage at the Hospital A&E unit was being seriously considered.

- The Chairman of Healthwatch added that the public had made it clear that they
 would like to see 8am to 8pm seven day a week GP service coverage in the
 County. It was costly and an inefficient use of available resources for people to
 go to A&E; more effort should be made to direct patients to the appropriate
 service.
- The interim Chief Finance Officer of the Herefordshire Clinical Commissioning Group (HCCG) concurred, and said that joint working in this area was of great importance. The HCCG had an Urgent Care Lead who was tasked to address these issues, and all partners were looking at how to better manage the system. Education was the key, in order to help both staff and patients understand the messages that were being given.

RESOLVED:

That

- a) The Committee note the Executive response and contents of the action; and;
- b) the Committee receive an updated report in six months.

94. WORK PROGRAMME

The Committee noted its Work Programme.

The meeting ended at 11.45 am

CHAIRMAN



MEETING:	HEALTH AND SOCIAL CARE OVERVIEW & SCRUTINY COMMITTEE
MEETING DATE:	14 February 2014
TITLE OF REPORT:	NEW HEALTH BODIES – 12 MONTHS ON
REPORT BY:	SCRUTINY OFFICER

1. Classification

Open

2. Key Decision

This is not an executive decision

3. Wards Affected

County-wide

4. Purpose

- 4.1 To hold a public accountability session to discuss the performance of organisations within the health sector in Herefordshire:
 - Health and Wellbeing Board
 - Healthwatch
 - Public Health

5. Recommendation

THAT: The Committee considers and discusses the presentations from the health sector organisations.

6. Alternative Options

There are no relevant alternative options.

7. Reasons for Recommendations

7.1 Accountability sessions are a concept that Staffordshire Council developed as a result of the Report of the Mid Staffordshire NHS Foundation Trust Public Inquiry. The intention is to get interconnected health bodies together with the public and Councillors in order to enable them to challenge and question the relevant organisations in a more joined up way.

Each body has provided a presentation that focuses on:

- the key work that the body has completed through the previous year
- · any success throughout the previous year
- any challenges throughout the previous year

- key areas of concentration for the coming year
- areas of risk for the coming year
- areas that might be beneficial of an input by scrutiny ie in task and finish groups.

8. Financial Implications

8.1 There are no financial implications to this report.

9. Legal Implications

9.1 There are no legal implications to this report.

10. Background Papers

10.1 None identified.

Herefordshire Health & Wellbeing Board

Presentation for Health Overview & Scrutiny

14 February 2014



Background context

- Health and Wellbeing Boards came into formal operation on April 1st 2013
- · They:
 - Bring together key leaders from the health and care system
 - Enable members to collaborate to understand community needs, agree priorities and encourage commissioners to work in a joined up way



Accountabilities

- Joint Strategic Needs Assessment
- 'system leadership' not just about clinical services
- Improving health outcomes
- Reducing health inequalities
- · Democratically accountable
- Residents should experience a more joined-up approach and better value for tax-payers money



Key work completed during 13/14

- Moving from shadow board to full board April 2013
- Undertaking and publishing Joint Strategic Needs Assessment
- Confirming the vision and guiding principals of the Health and Wellbeing Strategy
- Aligning the priorities, plans and commissioning intentions of the new health bodies with those of the council



Key work completed during 13/14

- · Resources:
 - Agreed the plan for the transfer of c£3m from health to social care (s256 monies) 2013/14
 - Overseeing the development of the plans for the Better Care Fund 2014/15 (sign off 14th Feb)
 - Submitted bids for NESTA and national integration Pioneer bid
- Approved autism strategy
- Ensured oversight of quality and safeguarding-Francis/children's/adults
- Overseeing Next Stage Integration programme



Successes

- Navigating the fundamental changes in the health system
- Creating a cohesive board which has membership far beyond the statutory requirements
- Producing JSNA
- Ensuring that attention is paid to the day to day reality of services and experiences through 'Spotlight on Delivery' sessions
- Moving beyond talk to action e.g. dementia friendly communities work; alcohol action



Challenges

- Complexity of the health and care system
- The financial environment for all parts of the health and care system
- Long-standing complex challenges
- Public engagement/making it real



Key work for 2014/15

- · Four priorities
 - Staying healthy
 - Community and volunteers
 - Integrated working
 - Think Family
- Underpinned by national legislation
 - Care and Support Bill
 - Children and Families Bill



Key areas of risk

- The financial environment
 - Reduced or static resources
 - Payment by results- Better Care Fund
- · Inability to change expectations and behaviour
- · Speed of transformational change required
- · Quality and impact



Future scrutiny work?

- The Better Care Fund submission and operation?
- Autism strategy?
- The approach to Troubled Families?





1. Successes during 2013/14

- 1.1. Healthwatch Herefordshire (HWH) contributed to the HCCG Urgent Care Consultation, supporting the process and gathering independent information on views expressed about services. In conjunction with the Adult Safeguarding Board, HWH is promoting its '10 Principles of Care and Dignity'.
- 1.2. The local HWH model has enabled input from a wide cross section of networks ensuring opportunities for the public, including younger people, to be involved with, and champion the work of HWH. Effective and innovative governance and operational arrangements have been established, including the involvement of volunteers, existing networks, expertise and resources to support HWH activities and plans.
- 1.3. HWH has undertaken a range of engagement activities including outreach, publicity campaigns, launch event and our first public board meeting. HWH is providing independent health and social care information, advice, signposting and support to residents across Herefordshire. HWH is using this information and the evidence gathered to inform and influence the strategies of local, regional and national bodies, in which Board members are staff are fully involved and engaged.

2. Challenges during 2013/2014

- 2.1. To ensure that the people of Herefordshire understand the current and future major changes to the NHS and health and social care landscape. HWH must be part of informing the public, ensuring that the voice of the patient/service user is intrinsic in the implementation of plans to achieve safe changes. The impact of the shift of the acute health services into the community is yet to be realised.
- 2.2. HWH was commissioned in late March 2013. Following a necessary development phase, which included open and competitive board and staff recruitment processes, HWH established operations and public access to HWH services with effect from April 2013. The new model of delivery, including a full range of service functions became fully operational in Autumn 2013.
- 2.3. Ensuring that HWH makes the best use of limited resources requires focus on activities that inform the general public. HWH must also maintain a focus on the voices of people who would otherwise feel unable to get their views heard. As a new service, HWH acknowledges that local trust, relationships and confidence in the service needed to be quickly established and realised within the wider community.

3. Key Work for 2014/15

- 3.1 HWH will continue to promote and raise public awareness of its role and independence, particularly with people who otherwise wouldn't be able to, or feel less confident, in their ability to make their views known.
- 3.2 Work with key partners and stakeholders in relation to all health and social issues, with a focus on the integration of services, the move from acute to community based services and the use of self-management in the prevention of ill health and avoiding crisis.
- 3.3. Focus on the impact on older people and young people of health and social care service needs and changes.



HWH will use the following outcome measures to assess the impact it has had by the end of 2014/15: -

Local people will be saying...

- 'I know what HWH is and how it can help me'
- 'I feel HWH gave me a voice and I was taken seriously'
- 'HWH helped me make the right choice'
- 'HWH made my voice heard and services improved'
- 'They are on our side for health and social care with no fear or favour'
- 'They helped me/saved our ... so they're worth their weight in gold'

4. Key Areas of Risk for 2014/15

Area	Problem	Likelihood 1= Low 5= High	Impact	Level
Financial	Failure to control budget and commitment to workstreams, thereby compromising chosen activities and ability to deliver outcomes.	2	5	Medium
Reputational	HWH fails to become widely recognised by the general public as the local independent champion, or develops a reputation of being ineffective.	4	5	High
Operational	Dedicating time and resources to retendering processes compromises HWH focus on its key workstreams.	4	3	Medium
Operational	A wide range of requests distracts HWH from our priority outcomes and activities.	4	5	High

5. Areas and suggestions that might be beneficial for future input by scrutiny

- 5.1 The commissioning of Domiciliary Care services.
- 5.2 The role and support of volunteers, local communities and the Voluntary and Community Sector in future health and social care service delivery across the county.
- 5.3 The implementation of personal budgets for health and social care.

Healthwatch Herefordshire

Berrows Business Centre, Bath Street Hereford

HR1 2HE

Tel: 01432 364 481

Email: info@healthwatchherefordshire.co.uk **Website:** www.healthwatchherefordshire.co.uk

Twitter: @HWHerefordshire

Facebook: www.facebook.com/hwherefordshire

Public Health

Elizabeth Shassere Director of Public Health Health Overview and Scrutiny

14 February 2014



Key work completed during the year 2013/14

- Established public health as a new local authority function
- Built a new budget to meet new responsibilities using the public health grant
- Completed a review of the public health function including a skills audit and established a fit for purpose, lower cost public health team structure
- Created a Strategic Intelligence Team combining the public health intelligence team and the central research team that serves the whole council and partners
- Novated, stabilised, and reviewed the public health contracts transferred to Herefordshire Council from the PCT



Successes during 2013/14

- Review and refresh of the joint strategic needs assessment, Understanding Herefordshire, and Child Health Needs Assessment due for completion by end March 2014
- Establishment of key priorities for delivery set out in DPH annual report 2013 using JSNA-based health need
- Stabilisation of delivery of Public Health mandated services
- Important developments in the School Nursing Service
- Establishment of a shared, life-course approach with other commissioning bodies for the integration of child health services to improve child health outcomes



Challenges during 2013/14

- Optimising the new budget profile to meet new responsibilities using the public health grant
- Working to improve contracts novated to the council with poor documentation and/or previous contract management in place
- Having neither commissioning nor procurement support until late in the financial year to do this work and commission services to meet unmet health need
- This also directly affects the ability to build the budget and improve contracting as above
- Vacancies and lack of essential support have delayed service review and redesign to prepare for transformational commissioning strategy delivery



Key work for 2014/15

- Key priorities for 2014-2015 are stated in the DPH annual report and include addressing poor health outcomes in our most deprived communities, alcohol misuse, and the needs of carers
- Deliver the transformational commissioning strategy for public health services through service review, redesign and commissioning for outcomes based on the JSNA
- Transform public health services for children aged 0-19 years to improve health outcomes and give children the best start in life



Key areas of risk for 2014/15

- Maximising the use of the public health grant for collaboration and investment in programmes across council services that show due regard for the JSNA and address unmet health need.
- Ensuring the role of public health and the conditions for the use of the grant are understood and supported.
- Transforming inherited public health services so that they are sufficient to meet local need and investing in areas of need where there is limited/no investment and/or require review.
- There is a risk that there may be insufficient funding within the public health allocation and/or insufficient resource within the public health team to address these needs and achieve these benefits.
- Staff retention/recruitment. Public health is a skills-based discipline and recruitment of suitably qualified and experienced staff can be difficult.



Questions?

Herefordshire Council



MEETING:	HEALTH AND SOCIAL CARE OVERVIEW & SCRUTINY COMMITTEE
MEETING DATE:	14 FEBRUARY 2014

TITLE OF REPORT:	COMMITTEE WORK PROGRAMME
REPORT BY:	HEAD OF GOVERNANCE

1. Classification

Open

2. Key Decision

This is not an executive decision

3. Wards Affected

County-wide

4. Purpose

4.1 To consider the Committee's work programme.

5. Recommendation

THAT: The work programme as appended be noted, subject to any comments the Committee wished to make.

6. Alternative Options

It is for the Committee to determine its work programme as it sees fit to reflect the priorities facing Herefordshire. Any number of subjects could be included in the work programme. However, the Committee does need to be selective and ensure that the work programme is focused on the key issues, realistic and deliverable within the existing resources available.

7. Reasons for Recommendations

7.1 The Committee needs to develop a manageable work programme to ensure that scrutiny is focused, effective and produces clear outcomes.

8. Key Considerations

The Committee is asked to note its work programme and to note progress on current work.

9. Community Impact

9.1 The topics selected for scrutiny should have regard to what matters to the County's residents.

10. Equality and Human Rights

10.1 The topics selected need to have regard for equality and Human rights issues.

11. Financial Implications

The cost of the work of the Scrutiny Committee will have to be met within existing resources. It should be noted the costs of running scrutiny will be subject to an assessment to support appropriate processes.

12. Legal Implications

The Council is required to deliver an Overview and Scrutiny function.

13. Risk Management

13.1 There is a reputational risk to the Council if the Overview & Scrutiny function does not operate effectively. The arrangements for the development of the work programme should help mitigate this risk.

14. Consultees

14.1 Following initial consultations on topics for scrutiny with Directors and Members of the Cabinet, all members of the Council were invited to suggest items for scrutiny.

15. Appendices

15.1 An outline work programme for the Committee.

Executive Rolling Programme (as at the time of going to print).

16. Background Papers

16.1 None identified.

HEALTH AND SOCIAL CARE OVERVIEW & SCRUTINY COMMITTEE ITEMS IDENTIFIED FOR INCLUSION IN THE WORK PROGRAME

DRAFT WORK PROGRAMME

4 April 2013	
Accountability Session	To hold a public accountability session for organisations within the health sector. To include Wye Valley NHS Trust, 2gether NHS Trust and West Midlands Ambulance Service
Work Programme	To consider the Committees Work Programme

UNALLOCATED ITEMS
Children's health and wellbeing (a focus on Childhood obesity)
National Health Policies
On-line bullying

The following issues are suggestions from the public for inclusion

the impact of housing developments in Herefordshire on Hereford hospital and other social services

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DECISION MAKER			
CABINET MEMBER CONTRACTS & ASSETS	CONTRACT	S & ASSETS	
Decision Date	Issue	Purpose & Report Title	Directorate. Lead Officer & Contact
	Type		information for documents/report to be
27/2/14	KEY	Disposal of land and buildings known as the Bath Street Offices, Hereford	Economy, Communities & Corporate / Tony Featherstone
		To seek Cabinet Member approval to dispose of the land and buildings known as the Bath Street Offices, Hereford to the Hereford & Worcester Fire and Rescue Service to enable the delivery of a new fire station for Hereford City.	
28/2/14	KEY	Disposal of land forming part of the former Whitecross School, Baggally Street, Hereford	Economy, Communities & Corporate / Tony Featherstone / Ian Hings
		To seek the approval of the Cabinet Member to the disposal of land forming part of the old Whitecross School site, following an extensive marketing campaign, to Miller Homes for development for residential housing to include affordable allocation.	
DECISION MAKER			
CABINET MEMBER HEALTH & WELLBEING COUNCILLOR GJ POWELL	HEALTH & OWELL	WELLBEING	
Decision Date	Issue	Purpose & Report Title	Directorate, Lead Officer & Contact
(on or after)	Type		information for documents/report to be submitted to Decision Maker
1/2/14	Non Key	Autism Strategy	Adults Wellbeing / John Gorman
		To note and approve the draft Autism Strategy	
13/2/14	KEY		Adults Wellbeing / Jacky Edwards
		To award the Home and Community Support Contracts	
20/2/14	KEY	Shared Lives and Homeshare (Adult Placement Scheme)	Adults Wellbeing / Jacky Edwards
		To award the Shared Lives and Homeshare (Adult Placement Scheme) Contract Open	
21/2/14	KEY	Day Opportunities - Canal Road Contract	Adults Wellbeing / Jacky Edwards
		To award the contract for the provision of Day Opportunities within Adult Social Care – Canal Road	
DECISION MAKER CABINET MEMBER INFRASTRUCTURE COUNCILLOR PD PRICE	INFRASTRI RICE	JCTURE	
Decision Date	Issue Type	ype Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be
		_	

(on or after)			submitted to Decision Maker
20/2/14	Non Key	Off-Street Car Parking Charges	Economy, Communities and Corporate – Shane Hancock
		To consider and agree a schedule of revised charges for council controlled and managed off-street car parks	
CABINET MEMBER YOUNG	JUNG PEOPLE 8 LAR	DECISION MAKER CABINET MEMBER YOUNG PEOPLE & CHILDREN'S WELLBEING: COUNCILLOR JW MILLAR	
Decision Date (on or after)	Issue Type	Purpose & Report Title	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
20/2/14	Non Key	Final School Budgets 2014/15 – National School Funding Formula To approve school budgets for 2014/15 as recommended by Schools Forum	Children's Wellbeing / Malcolm Green

Other Meetings - February 2014

Meeting / Decision Date (on or after)Issue TypePurpose & Report TitlePortfolio Holder(on or after)(AW Johnson, Leader of the Pay Policy StatementCorporate Strategy & Final AW Johnson, Leader of the Corporate Strategy & Final Corporate	DECISION MAKER COUNCIL			
B&PF Medium Term Financial Strategy B&PF Pay Policy Statement	_	oe Purpose & Report Title	Portfolio Holder	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
B&PF Pay Policy Statement		Medium Term Financial Strategy	Corporate Strategy & Finance – Councillor AW Johnson, Leader of the Council	Economy, Communities & Corporate
AW Johnson, Leader of th		Pay Policy Statement	Corporate Strategy & Finance – Councillor AW Johnson, Leader of the Council	Economy, Communities & Corporate /

Scrutiny Work Programmes - February 2014

HEALTH AND SOCIA	L CARE OVERVIEW AND SCRUTIN	HEALTH AND SOCIAL CARE OVERVIEW AND SCRUTINY COMMITTEE ITEMS - FEBRUARY 2014		
			O&SC PRE-DECISION PRIOR TO:	SION PRIOR TO:
MEETING/ BRIEFNG DATE	ITEM	PURPOSE	A&G Committee Cabinet Council	Meeting Date
14 February 2014	New health organisations – 12 To review months on.	To review the work of the following organisations 12 months since integration: Public Health, Health and Wellbeing Board and Healthwatch		
	Work Programme	To consider the Committees Work Programme		

Executive Rolling Programme: March 2014

Executive Decisions to be taken – March 2014

DECISION MAKER CABINET	K			
Meeting / Decision Date (on or after)	Issue Type	Purpose & Report Title	Portfolio Holder	Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
13/3/14	Non Key	Budget Monitoring Report To report the financial position for both Revenue and Capital	Corporate Strategy & Finance - Councillor AW Johnson, Leader of the Council	Economy, Communities & Corporate /
13/3/14	Non Key	Integrated Corporate Performance Q3 Report and 2013/14 Delivery Plan	Corporate & Assets – Councillor PM Morgan	Organisation Development Team / Jenny Lewis ilewis3@herefodrshire.gov.uk
13/3/14	KEY	Open Book Review of Residential and Nursing Home Fees for Older People	Health & Wellbeing – Cllr G Powell	Adults Wellbeing / Helen Coombes helen.coombes@herefordshire.gov.uk
13/3/14	KEY	West Mercia Adoption Service	Young People & Children's Wellbeing – Cllr J Millar	Children's Wellbeing
CABINET MEMBER CONTRACTS & ASSETS COUNCILLOR H BRAMER	ER CONTRAC BRAMER	CTS & ASSETS		
Decision Date (on or after)	lssue Type	Purpose & Report Title		Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
20/3/14	KEY	Waste Collection Review To consider opportunities to reduce costs by reviewing the waste collection service	ng the waste collection service	Economy, Communities and Corporate – Richard Wood
CABINET MEMBER HEALTH & WELLBEING COUNCILLOR GJ POWELL	ER ER HEALTH J POWELL	& WELLBEING		
Decision Date (on or after)	Issue Type	Purpose & Report Title		Directorate, Lead Officer & Contact information for documents/report to be submitted to Decision Maker
3/3/14	KEY	Public Health Contracts To agree contract arrangements for contracts novated to the Council at the time of public health transfer; and agree acceptance of further services now transferring from the CCT as a result of changes in national guidance,	ed to the Council at the time of pub vices now transferring from the CC	Director of Public Health / Elizabeth Shassere iic T as
10/3/14	KEY	Revisions to Herefordshire Council's Self Directed Support Offer	upport Offer	Adult Wellbeing / Helen Coombes, Director of Adult Wellbeing

		To approve the policy principles underpinning the Council revised self-directed support offer	
17/3/14	KEY	Re-ablement	Adults Wellbeing / Jacky Edwards
		To award the contracts	
18/3/14	KEY	Day Opportunities - LEARNING DISABILITIES contract award	Adults Wellbeing / Jacky Edwards
		To award the contracts for the provision of Day Opportunities for people with learning disabilities within Adult Social Care	
DECISION MAKER CABINET MEMBER INFRASTRIICTIIRE	ER FR INFRASTI	RIICTIIRE	
COUNCILLOR PD PRICE	D PRICE		
Decision Date	enssi	Purpose & Report Title	Directorate, Lead Officer & Contact
	Type		information for documents/report to be
(on or after)			submitted to Decision Maker
20/3/14	Non Key	Development Management – Review of charging for pre-application advice	Economy, Communities and Corporate / Marc Willimont
		To review the operation of the system for the charging of pre-application planning advice	
		including the level of charges	

Other Meetings – March 2014

DECISION MAKER COUNCIL	ĸ.			
Meeting /	enssi	Purpose & Report Title	Portfolio Holder	Directorate, Lead Officer & Contact information for
Decision Date (on or after)	Туре			documents/report to be submitted to Decision Maker
7/3/14	Non Key	Council Tax Resolution	Corporate	Economy, Communities & Corporate / Peter Robinson
		To calculate the Council's Council Tax Requirement	Silategy & Finance / Leader	Peter.Robinson@herefordshire.gov.uk
		and set the Council Tax amounts for each category	- Councillor AW	
		of dwelling in nerelordshire for 2014/15.	Jornison	
7/3/14	Non Key	Leader's Report	Corporate	Economy, Communities & Corporate / Annie Brookes
			Strategy &	
		To receive the Leader's report, which provides an	Finance / Leader	ab1@herefordshire.gov.uk
		overview of the Executive's activity since the last	- Councillor AW	
		Council meeting.	Johnson	

	Directorate, Lead Officer &
	Portfolio Holder
NCE COMMITTEE	Purpose & Report Title
AUDIT & GOVERNA	Meeting Date

18/3/14 Biannual forecasts of revenue and capital outturn Corporate Services / Peter Robinson		Contract information
		CONTACT INTOLLIATION
Robinson	18/3/14	Corporate Services / Peter
		Robinson

Scrutiny Work Programmes - March 2014

GENERAL OVERVIE	GENERAL OVERVIEW AND SCRUTINY COMMITTEE ITEMS - MARCH	EMS – MARCH 2014		
			O&SC PRE-DECISION PRIOR TO:	SION PRIOR TO:
MEETING/ BRIEFNG DATE	ІТЕМ	PURPOSE	A&G Committee Meeting Date Cabinet	Meeting Date
10 March 2014	Crime and Disorder	 To receive a presentation from Bill Longmore, Police Crime Commissioner 		
		 To receive and comment on the proposals for probation services in Herefordshire 		
		 To receive and comment on the Community Safety Partnership 		

HEALTH AND SOCIA	HEALTH AND SOCIAL CARE OVERVIEW AND SCRUTINY COMMIT	NY COMMITTEE ITEMS – MARCH 2014		
		0	O&SC PRE-DECISION PRIOR TO:	SION PRIOR TO:
MEETING/ BRIEFNG DATE	ITEM	PURPOSE C	A&G Committee Cabinet Council	Meeting Date
14 March 2014	Six month update on Director of Public Health's Annual Report			

Executive Rolling Programme: April 2014

Executive Decisions to be taken - April 2014

DECISION MAKER CABINET				
Meeting / Decision Date	Issue Type	Issue Type Purpose & Report Title F	Portfolio Holder	Directorate, Lead Officer & Contact information for

(on or after)				documents/report to be submitted to Decision Maker
10/4/14	Non Key	Budget Monitoring Report	Corporate Strategy & Finance – Councillor	Economy, Communities & Corporate /
		To report the financial position of the Council for both Revenue and Capital	AW Johnson, Leader of the Council	_

Other Meetings - April 2014

AUDIT & GOVER	AUDIT & GOVERNANCE COMMITTEE		
Meeting Date	Purpose & Report Title	Portfolio Holder	Directorate, Lead Officer & Contact information
15/4/14			

Scrutiny Work Programmes - April 2014

GENERAL OVERVIE	GENERAL OVERVIEW AND SCRUTINY COMMITTEE ITEMS - APRIL	FEMS – APRIL 2014		
MEETING/ BRIEFNG DATE	ITEM	PURPOSE	O&SC PRE-DECISION PRIOR TO: A&G Committee Meeting Date Cabinet Council	PR TO:
7 April 2014				

HEALTH AND SOCIA	L CARE OVERVIEW AND	HEALTH AND SOCIAL CARE OVERVIEW AND SCRUTINY COMMITTEE ITEMS – APRIL 2014		
			O&SC PRE-DECI	O&SC PRE-DECISION PRIOR TO:
MEETING/ BRIEFNG DATE	ITEM	PURPOSE	A&G Committee Cabinet Council	Meeting Date
4 April 2014	Accountability Session	To hold a public accountability session for organisations within the health sector. To include Wye Valley NHS Trust, Clinical Commissioning Group, NHS Arden,		
	Work Programme	To consider the Committees Work Programme		